

Teversal, Stanton Hill & Skegby Neighbourhood Forum

Forum Public Meeting minutes for 12th January, 2015.

Held at Brand Court, Brand Lane, Stanton Hill, Sutton-in-Ashfield, Nottinghamshire NG17 3FZ, UK.

Chaired by Mike Vardy. Minutes taken by Alex Clements

Minutes of meeting - 23rd. October, 2014 and matters arising

Several people new to the Forum joined the meeting, which was good to see, but made complaints that the meeting had not been publicised widely enough.

Action: Need to do a better job of publicising Forum public meetings in future. Ideas:

- Public meetings to be put into parish magazine(s) where possible.
- More notice given via email invitations.
- See if local paper (Chad) are willing to put in an article to publicise meetings/events.

Progress Report

The designation process for the Forum is underway, all the relevant documents have been submitted. Once completed, we will officially be designated as representing the agreed area to create a local plan.

Finances

Grants: More funding is needed to fund the Forum activities including consulting the local population on planning matters. With this in mind there are several applications for grants underway from various funding sources:

- Richard Goad has submitted an Application for a grant from [Awards for All](#).
- Mike Vardy has applied for a new grant coming up in April from [Locality](#).
- Mike Vardy also pursuing a further £750 grant from Ashfield council.

Open position for Treasurer

Joan Barrett kindly volunteered to be our new Treasurer following departure of Ann Patrick. **Action:** Mike Vardy to hand over to Joan at next mgmt committee meeting.

Minutes of Management Committee Meeting - 10th Dec 2014 and matters arising

A copy of the first draft of the Business and Main questionnaire were handed around. Initial comments received were:

- We need an explicit question about land use.
- We'll need a 'student friendly' version of the questionnaire for use in schools.

It was agreed that all comments on the first draft should be sent to Alex C.

(tshs.neighbourhood.forum@gmail.com) by 21st Jan.

Action: All Forum members to review first draft and make comments.

The best way to get the questionnaires online was discussed. SurveyMonkey is expensive and so other avenues are being explored (Google Forms).

Action: Alex C. and Geoff S. to work to finalise both questionnaires and produce online versions.

Doctor's surgeries serving the area to be asked if they will allow a questionnaire dispenser to be placed in the surgery for patients to complete whilst waiting. The Vine Tree in Stanton Hill will also be approached as well as the Anchor Centre. Ideally, these would be printed in A3 format. **Action:** Trish Phillips and Helen Smith kindly offered to organise this once questionnaire is finalised.

Action: Helen Smith is chasing up ADC to get the maps sorted.

Public Consultation programme

Kim Dellar is organising events at Quarrydale School to get students and their parents involved with the consultation process. Core involvement will be with the Geography students. **Action:** Kim offered to develop a version of the questionnaire more suitable for students to support this. Secretary will provide a copy of the main questionnaire once its finalised. **Action:** Mike V. to put Kim in touch with Helen Metcalfe.

Kate Byrom has organised consultation event as part of Little Fishes at St. Andrew's Church, Skegby on 2nd. Feb. (1.30 for about an hour) and at Messy Church on the 9th. Feb. at Skegby Parish Hall (3.45 to 5.15) and would appreciate help.

Kate is also organising an event at each of the area's primary schools and needs support. Chris Hopkinson has agreed to help but more support would be welcome.

Action: Secretary to provide 20-30 copies of the finalised questionnaire to Kate in time for Little Fishes and more thereafter.

Trish Phillips has been given permission now to do a public event at the Co-op in Stanton Hill. First event to be on Saturday 7th. February with the possibility of a further event midweek (Weds). Adrian Woodhouse volunteered but more volunteers required.

Action: Secretary to work with the volunteers to organise first event scheduled for 7th Feb.

Action: Other forum members are encouraged to join in with these events to ensure we have enough people to cover both the days.

The following timetable of public consultation events was agreed:

Event	Date/Time	Details
Co-op consultation	Sat 7th Feb 10-4PM	Intended to capture the views of a broad swath of TSS residents. Setup in the lobby. Need a table, chairs, display board, posters, A1-size map of the area, stickers, questionnaires, pens etc, etc.

Possible Co-op consultation	Weds 11th Feb 10-4PM	To catch mid-week shoppers.
Coffee Morning, Teversal Scout Hut	Sat 21st Feb 10-11:30AM	To capture the views of local coffee lovers and mature residents!
Coffee Morning, Anchor Centre	Sat 7th March Time: TBA	To capture the views of local coffee lovers and mature residents!
Coffee Morning, All Saints Baptist Church	TBA	Contact Helena Grieves

All events will re-use resources from Co-op event. Depending on how much of a response we get further events are being planned.

There is a new Co-op opening in Skegby. Maybe worth trying to contact the new mgmt and do a similar event on their opening day. **Action:** Could someone find out who to contact to arrange this?

Business Consultation

A first draft of the business consultation questionnaire was handed round. The use of Freepost to for return of completed questionnaires was discussed. Trish P. & Chris H. volunteered to help distribute questionnaires to local business in Stanton Hill and Skegby and collect completed ones to help save money. Adrian Woodhouse kindly offered to do the same in Teversal.

Possibly the council can help us by providing a list of all the businesses in the area. Action: Mike V to find out if they can help us. If not, we already have a list for part of the area compiled by Chris H.

We have a contact (Sandra Burton) with the local paper to help us publicize forthcoming meetings and consultation events.

Any other business

Geoff Snare proposed a logo we could use for forum communications. Most liked it but some modifications were suggested. **Action:** Geoff to update the logo which can then be used for posters, letter heads, questionnaires etc. to give us a distinctive look.

Next Meeting

Public Meeting: 7-9PM 20th April 2015 @ Brand Court.